

Day Camp Administrator

Professional Scouter

Bill Burns

Maintains national standards in Cub Scout day camp with the assistance of the council camping committee, health and safety committee, and other council committees

Maintains proper budget control. This person assures a physically sound day camp operation. No expenditures can be made until the council has prepared and approved a budget. All expenditures, such as purchase orders or check request, must be authorized by the day camp administrator and approved by the day camp staff adviser.

Day Camp Director

Volunteer or Professional Scouter

The day camp director is the volunteer or professional on site conducting the Cub Scout day camp.

The day camp director shall be a man or woman 21 years of age or older of well-known good character and ability. In addition to being certified at National Camping School for management, the day camp director shall

- Be responsible to the day camp administrator.
- Supervise the personnel and operating details of the day camp.
- Recruit, interview, and train day camp personnel.
- Conduct, in cooperation with the program director, a camp staff training course before the opening of camp to familiarize the staff with the day camp
- See that standards for leadership, program activities, and health and safety are maintained.
- Be a freelance person at the day camp.
- Always have a "Plan B."
- Possess and display a maximum of the day camp director qualities.
- Evaluate.

Program Director

Volunteer or Professional Scouter

Volunteer or professional on site responsible for the Cub Scout day camp program.

The program director shall be a man or woman 21 years of age or older of well-known good character and ability. In addition to being currently certified at National Camping School, the program director shall

- Be responsible to the camp director.
- Promote day camp attendance at roundtables, pack meetings, and activities.
- Help unit leaders plan and carry out a successful day camp through the use of personal coaching, training, and program aides.
- Help the camp director conduct a camp staff training activity.
- Train and supervise a group a Scout program aides to help unit leaders.
- Evaluate.

Nurse or First Aider

The nurse or first aider shall be a registered nurse or currently certified Red Cross first aider at least 21 years of age or older.

The nurse or qualified first aider shall be available at the first aid station throughout the day to help in the event of an emergency.

Craft Director

The craft director shall be a man or woman 18 years of age or older of well-known character and with demonstrated ability to work with and instruct. The craft director shall

- Be responsible to the program director.
- Plan and carry out a constructive craft program in cooperation with the program director and den leaders.
- See that a list of supplies needed for the camp craft projects is submitted to the program director.
- Help the den leaders teach the skills necessary for boys to complete selected projects.
- Supervise the use and storage of equipment and materials.
- Evaluate.

Unit Leader (Webelos)

The unit leader for Webelos units shall be a man or woman at least 21 years old, of mature judgment, and with the ability to exert strong leadership. The unit leader shall

- Be responsible to the camp director.
- Plan and carry out a constructive day camp program in the unit with the advice of the program director and help of counselors and program aides.
- Teach camping skills and appreciation of the outdoors.
- Coordinate unit activities with those of the entire camp.
- Supervise unit staff
- Supervise unit housekeeping, sanitation, camper health, and safety.
- Be knowledgeable of the Webelos Scout program.
- Evaluate.

Den Leader

The den leader shall be a man or woman 21 years of age or older of well-known good character and ability. The den leader shall

- Be responsible to the camp director.
- Carry out duties as assigned by the camp director.
- Assist and supervise the boys in the den.
- Be concerned for camper safety
- Be knowledgeable of the Cub Scout and Webelos Scout programs.
- Evaluate.